

June 17, 2009
Young Playwrights' Theater
Board of Directors Meeting

After the initial "Thank-a-thon" beginning at 7 p.m., where Board members present telephoned everyone who donated to Young Playwrights' Theater ("YPT") during the past year, the meeting of the Board of Directors (the "Board") of YPT was duly called and held at 7:30 p.m. (EST) on June 17, 2009. The following Directors were present:

Present

Brian Kennedy (via teleconference), Tony Kalm, Essence Newhoff, David Snider, Karen Zacarias, Michele Kulerman, Russ Stevenson; Jennifer Wren, Jennifer Smith, Julie Paller, Julie Upham, Brigitte Moore.

- 1. Thank-a-thon commenced at 7:00 p.m.**
- 2. Formal meeting commenced at 7:30 pm and called to order by Brian Kennedy.**
 - Prior to commencement of the formal meeting of the Board, Brian asked the Board for their verbal vote in favor of appointing Jennifer Wren as the new Vice Chair of the Board. After a verbal vote of approval – and seconded - by all Board members present, Jennifer presided over the meeting.
- 3. Prior Meeting Minutes - Michele Kulerman**
 - Minutes from the April 15, 2009 meeting, including additional notes to the Minutes, were presented and approved without objection by the Board members present.
- 4. Development Committee Report – Essence Newhoff**
 - Essence announced a change in leadership and Julie Upham will become the new Development Committee Chair.
 - Essence informed the Board that given the current economic climate, YPT had a successful year.
 - New Development News:
 - YPT was accepted into the "Combined Federal Campaign" and for the second year, in the Catalogue for Philanthropy
 - David Snider was accepted into the 2010 Class of Leadership Greater Washington
 - In a "round robin" discussion, all Board members shared their individual goals in making this year 2009-2010 a success. Essence emphasized the importance of, and encouraged, 100% participation by each Board member in achieving the goals of YPT. The following was shared by Board members:
 - M. Kulerman: continued contact with Lifetime Athletic
 - J. Paller: planned party of friends
 - T. Kalm/D. Snider: Lunch to approach Phyllis Heideman at the Holocaust Museum for a "hard ask" of \$5000.
- 5. Corporate Sponsorship Training – Julie Upham**
 - Julie gave a presentation of the training she did at the Conservation International conference in May, 2009, titled "Corporate Partnerships: Bringing Businesses and Nonprofits Together" (see attached). Julie summarized her presentation and explained how such training can help with YPT goals.

6. Treasurer's Report – David Snider

- See attached materials.
- David projected approximately \$37,000 in surplus for 2009-2010, after reserve fund build of \$20K; KZ suggested bonuses for YPT staff since there were no salary increases for the year; audit of YPT books scheduled in September 2009 (new EZ Form 990 where no reporting is required if income is reported at less than \$2million.
- The discussion continued with the suggestion for bonuses for all YPT staff. An agreement was reached for a bonus as follows: \$3,000.00 for each Elizabeth Andrews and Brigitte Pribnow; \$4,000 for Patrick Torres; and \$6,000 for David Snider. All Board members approved the bonus amounts. *Kudos to the staff for a job very well done!*
- ***FY10 Budget Review and Vote***
The budget process began in February and the final budget draft was vetted by the Development and Finance committees before being shared with the entire board four weeks before. The board therefore conducted a brief review/discussion of the major points of the budget (draft and narrative attached) and then unanimously approved the FY10 budget.

7. Producing Artistic Director's Report/Review of Strategic Plan Action Steps – David Snider *

* Please see attached documentation. The following was discussed:

- Potential National Festival, July 12, 2010
- Article for American Theatre Magazine regarding YPT's work and what is generated in DC for the youth
- "Giving Voice Award"
- Next year's "Chasing George Washington" tour

8. New Business: David Snider

Coming Up Taller Award --- YPT is a semi-finalist

9. New Business/Adjournment - There being no further business, the meeting was then adjourned at 9:00 p.m. (EST).

Dated this 24th day of August, 2009.

Respectfully submitted,



Michele A. Kulerman, Secretary

* please see attachments to meeting